



Occasional Child Care Australia Special Resolution Minutes

Location: Djanaba Occasional Care, 90 Soldiers Road, JANNALI NSW

Date: Tuesday 27th May 2014

Start time: 6.20pm

Present: Jann Griffiths (Djanaba OC), Sarah Grinham (Wombat OC), Deborah Wright (QIECS), Carla Yeates, Jennine Blackburn

Phone Link In: Kathryn Barker (IACC)

3. Objects

The objects of the association shall be:

- a. To act as a resource, information and advocacy body on matters pertaining to occasional care centres across Australia.
 - Promote and publicise the Association
- b. To disseminate information to occasional child care centres through;
 - Seminars, conferences, meetings and formal networking opportunities
 - Circulation of periodicals, reports and material considered to provide information and promote occasional child care
 - Facilitate networking
 - Facilitate and providing information and resource exchange
- c. To liaise and facilitate with Representative, Lobby groups and Government to advocate representing the interests of Occasional childcare. (Wording changed)
 - 1.1.
- d. To provide interaction, liaison and clear communication links between Occasional child care stakeholders in each state and territory; (wording changed)
- e. To provide continuous improvement of quality within in Occasional childcare provision, working towards a system of Quality Assurance

Changes approved by: Jann and Sarah

4. Affiliation

- 1.2. The Association may:
- 1.3. (a) make an application for affiliation with any such organisations and associations whose objects are consistent with those of the Association and as the Association from time to time thinks fit; and
- 1.4. (b) elect a representative or representatives of the Association to attend meetings of such organisations and associations and or to attend any general meetings of such organisations and associations.

Adding approved by Kathryn and Jennine

Po Box 1019, Menai Central NSW 2234

www.occasional-child-care.com.au

occaust@gmail.com

ABN: 56 646 493 482



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5. Membership;

a. Membership is open to:

- Membership is for a calendar year, fees are due after OCCA AGM.

Approved by Sarah and Kathryn

Management – By committee

H. The Committee shall meet as often as necessary to conduct the business of the Association and not less than twice in each year.

i. The quorum for meetings of the Committee shall be three Committee members present, in person, by telephone or other electronic means.

A committee member who is unable to be present at a committee meeting may request the provision of a telephone or other electronic means and the member participating by telephone or other electronic means is deemed to be present for all voting purposes.

Approved by Jann and jennine

Associations' offices

The office of the Association shall be at the place of work of the Secretary of the Association or at such other place as the Association may from time to time determine.

The role of State and Territory Representatives;

The State and Territory representatives shall:

- * To liaise with Occasional childcare services in their state and territory,
- * To provide OCCA with reports on State and Territory matters
- * To represent OCCA at meetings within their State and Territory
- * To build and maintain a strong profile within the community

Approved by Jann and Kathryn

Meeting closed at 6.45pm